

Organised by:



Banbury Town Council

SUNDAY 4th OCTOBER



RISK ASSESSMENT FORM

Are you a boater/stallholder/entertainer/other? (Please circle)

Please give brief details of what you are doing _____

Where are you located? _____

Are there any significant hazards? _____

Who might be exposed to these hazards? _____

What are your control measures? _____

Do you need additional controls? _____

Significant Hazards:

- Only list those that you could reasonably expect to cause significant injuries or affect several people.
- Will your involvement in the event require the use of machines and tools, how can you or anyone else be injured, will it be significant
- Will your involvement require the use of chemicals, check safety data sheets for harmful effects and any exposure limits
- Will your involvement produce any fumes, vapours, dust or particles, can they cause significant harm
- Are there any significant hazards due to your involvement in the event, such as confined space, at height, poor lighting, high/low temperature

Who might be exposed:

- Remember to include yourself and others involved
- Those more vulnerable or less experienced should be highlighted as they will be more at risk, such as children, people unfamiliar with the area, disabled or with medical conditions, e.g. asthma.

Existing control measures:

- List of control measures in place for each of the significant hazards, such as machine guards, ventilation system, use of PPE, generic safety methods statement/procedure.
- Remember appropriate training is a control measure and should be listed
- List any Permits to Work which may be in force

Are risks adequately controlled:

- With all existing control measures in place, do any of the significant hazards still have a potential to cause significant harm
- Use your judgement as to how the work is to be done, by whom and where

Additional controls:

- List the additional control measures, for each of the significant hazards, which are required to reduce the risk to the lowest so far as is reasonably practicable
- Additional measures may include such things as : increased ventilation, Permit to Work, confined space entry permit, barriers/fencing, fall arrest equipment, etc.
- PPE should only be used as a last resort, if all else fails.

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